

Mid-Michigan Library League Board of Trustees
Meeting Minutes
November 17, 2016

Call to Order: With a quorum being present, the meeting was called to order at 10:45 a.m. by Chair, Patti Colvin.

Roll Call and Introductions:

Present: Mary Edens, Chuck Haemker, Patti Colvin, Diane Eisenga, Eric Smith, Heather Symon Bassett, Chris Cook, Jeanette Fleury

Absent (excused): Valerie Church-McHugh

Also Present: Sheryl Mase, Members of the Advisory Council

Approval of Agenda: M/S Smith/Eisenga to approve the agenda as presented. It passed.

Approval of Minutes: M/S Edens/Smith to approve September 22, 2016 minutes with corrections. It passed.

Public Participation and Comments: The Advisory Council met with Shannon White and Eunice Borelli, Library of Michigan staff, to provide feedback regarding training needs for the Michigan eLibrary.

Election of Board Officers: Eric Smith was nominated for Chair with unanimous approval. Chuck Haemker was nominated as Vice-Chair with unanimous approval. Jeanette Fleury was nominated as Treasurer with unanimous approval. Diane Eisenga was nominated as Secretary with unanimous approval.

Financial Report: M/S Smith/Haemker to accept year-end financial reports for September 2016. It passed. M/S Edens/Bassett to approve purchase journals for September 2016. Roll Call vote: Edens-Yes, Haemker-Yes, Colvin-Yes, Eisenga-Yes, Smith-Yes, Bassett-Yes, Cook-Yes, Fleury-Yes. It passed. Financial reports were discussed for October 2016. Mase to clarify interlibrary loan and OCLC budgeted expenses at next meeting. It was proposed as a future discussion item that member libraries assume their own costs for interlibrary loan searches.

M/S Edens/Haemker to accept October 2016 financials reports. It passed. M/S Smith/Eisenga to pay October 2016 bills. Roll Call vote: Edens-Yes, Haemker-Yes, Colvin-Yes, Eisenga-Yes, Smith-Yes, Bassett-Yes, Cook-Yes, Fleury-Yes.

Director's Report: Mase briefly highlighted some items included in the monthly director's report. She noted the availability of an ALA DVD for libraries to print their own READ posters. She also noted the inclusion of her annual accomplishments as MMLL Director for July 2015-2016 in board packets. Mase explained the newly developed Trustee Handbook as a board resource.

Committees Report: Finance Committee: Chair elect Smith appointed Fleury, Haemker and Cook to the Finance Committee. **Personnel Committee:** Chair elect Smith appointed Eisenga, Colvin and Edens to the Personnel Committee.

Old Business: It was reported that Pathfinder Public Library sent correspondence to MMLL indicating dissatisfaction with new group representations. Colvin and Mase drafted e-mail correspondence to address the concern and offered for it to be an agenda item. That offer was declined at present. It was discussed that group representation would be reviewed with the next review of the MMLL Plan of Service.

New Business: Mase indicated that she had filed preliminary paperwork for a Library Service and Technology (LSTA) grant seeking tablet devices for distribution amongst member libraries for patron circulation. Group discussion suggested that member libraries were interested in this option and were in agreement with the devotion of MMLL time and resources required to complete the application. M/S by Haemker, Colvin to pursue this grant option as defined in the Intent to File document dated October 31, 2016, which was included with board packets.

Public Comment: None.

Advisory Council Comments: Mary Barker encouraged expediency in conducting the annual Director evaluation.

Board Member Comments: None.

Adjournment: Motion to adjourn by Edens and accepted by Colvin at **12:15 p.m.**

Submitted by: Heather Symon Bassett, Secretary of the Board